

**MASSACHUSETTS TOWN CLERKS ASSOCIATION
FY ANNUAL DUES**

**Membership Payment Due By
Sept. 30th to Retain Member
Benefits**

TOWN INFORMATION

Town Name: _____ City/Town: _____
 Address: _____ Current Population: _____
 Office Phone: _____ Ext: _____
Mailing address only if different than Mailing Address: _____
Town Address

Annual Dues			
ACTIVE MEMBERSHIP FEES (Please Circle)			
\$15.00	Town population of less than 1,000	Town population from 10,001 to 25,000	\$100.00
\$35.00	Town population from 1,001 to 5,000	Town population in excess of 25,000	\$150.00
\$75.00	Town population from 5,001 to 10,000	Affiliate Member (City Clerk)	\$100.00

CLERK INFORMATION

Current Clerk: _____ Clerk Salary: _____
 Clerk's Email: _____ Clerk's Phone: _____ Ext: _____
 1st Yr Became Clerk: _____ Status: Appointed _____ Elected _____ CMC _____ MMC _____ CMMC _____

OFFICE STAFF INFORMATION
 Please provide information for Staff that you want as an Associate Member,
 OR you want to provide membership benefits for, OR who may attend a conference.

Members Name: _____ *Associate Membership: YES NO
 Email: _____ Position: _____
 MTCA Member
 Benefit's: *Check box for each Member Benefit authorized for this staff person.*
 MTCA Email: MTCA Website: Attend Conferences: Clerks Initials for Authorization _____

Members Name: _____ *Associate Membership: YES NO
 Email: _____ Position: _____
 MTCA Member
 Benefit's: *Check box for each Member Benefit authorized for this staff person.*
 MTCA Email: MTCA Website: Attend Conferences: Clerks Initials for Authorization _____

Members Name: _____ *Associate Membership: YES NO
 Email: _____ Position: _____
 MTCA Member
 Benefit's: *Check box for each Member Benefit authorized for this staff person.*
 MTCA Email: MTCA Website: Attend Conferences: Clerks Initials for Authorization _____

* Add \$25.00 to ANNUAL DUES for each ASSOCIATE MEMBER AMOUNT ENCLOSED: _____

Feel free to Fax or Email forms when you submit for payment to ensure we have the form when payment is received.

Please make checks payable to: MASSACHUSETTS TOWN CLERKS' ASSOCIATION, INC.

Return form with check to
 Lynn Sibley, MTCA Assistant Treasurer
 4 Sandy Lane
 So. Deerfield, MA 01373

Questions on Membership:
 Phone: 413-665-4400 x3
 Fax: 413-665-9560
 Email: townclerk@whately.org

FORM IS REQUIRED WITH PAYMENT