**September 24, 2019**

**2:00 PM Phone Meeting**

**MENTORING COMMITTEE MEETING MINUTES**

In Attendance – Danielle Sicard (Easton), Andy Dowd (Northborough), Trudy Reid (Lynnfield), Mary deAlderete (Carlisle), Liz Greendale (Holliston)

**October 3rd session** facilitators:

* Westwood – Dottie, Andy – Liz to confirm
* Lynnfield – Kelly, Trudy, Christina

**FY20 Workshop Schedule** – we identified which weeks we thought made sense to offer each session and came up with a variety of locations to be able to have 2 offerings per session. Everyone will confirm their locations availability for the date and get back to Danielle and Kelly

Kelly to post online as soon as its completed. Danielle to fill in the timeline deadline dates. We would like to include the mentoring registration form with the June conference brochure (or any other sessions that are near a conference date) moving forward.

**Mentor recruitment idea** – The other item discussed at the meeting was hosting a mentor to mentor meeting in Devin’s – Mary to draft an advertisement for the brochure and work with Liz for hotel accommodations and for list of currently interested mentors to be invited also.

**Next Meeting Date – December TBA**