

MTCA EXECUTIVE BOARD MEETING



September 26, 2018 Sheraton Springfield

Minutes Approved on: Dec. 14, 2018

MASSACHUSETTS TOWN CLERKS' ASSOCIATION EXECUTIVE BOARD		
	Attendance:	Present
PRESIDENT	MARIE RYAN	
1 ST VICE PRESIDENT	NANCY J. TALBOT	✓
2 ND VICE PRESIDENT/LEGISLATIVE CHAIR	ROBERT E. CUTLER, JR	✓
TREASURER	DANIELLE SICARD	
SECRETARY	ELIZABETH T. GREENDALE	✓
EXECUTIVE BOARD 2019	CATHERINE HARDER-BERNIER	✓
EXECUTIVE BOARD 2019	KELLY McELREATH	✓
EXECUTIVE BOARD 2019	DIANE PACKER	
EXECUTIVE BOARD 2020	DEBRA BOURBEAU	
EXECUTIVE BOARD 2020	ANN M. QUIRK	
EXECUTIVE BOARD 2020	TRUDY L. REID	✓
EXECUTIVE BOARD 2021	TERI BUNCE	✓
EXECUTIVE BOARD 2021	THOMAS P. FLORENCE	✓
EXECUTIVE BOARD 2021	CHRISTINA ST.PIERRE	✓
PAST PRESIDENT	ANDREW DOWD	✓
EDITOR	NANCY BURNHAM	
EDUCATION CHAIR	DOTTIE POWERS	
CONFERENCE ADMINISTRATOR/CERTIFICATION	BARBARA LABOMBARD	✓
ASSISTANT TREASURER	LYNN SIBLEY	✓

A quorum of voting members being present, 1ST Vice President Nancy Talbot called the meeting to order at 10:24 AM. She then swore in new member Christina St. Pierre.

President's Report – President Ryan was not present

Secretary's Report – Elizabeth Greendale

Minutes from the Executive Board Meeting on August 9, 2018 were presented.

ACTION TAKEN: On a motion by Member CatherineHarder-Bernier, seconded by 2nd Vice President Bob Cutler, to approve the minutes from August 9, 2018, were unanimously approved as written/presented.

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Treasurer's Report – Danielle Sicard

Treasurer Danielle Sicard was not present.

ACTION TAKEN: On a motion by 2nd Vice President Bob Cutler, seconded by Member Trudy Reid, to accept the Treasurer's Report, was unanimously approved.

Assistant Treasurer - Lynn Sibley

Asst. Treasurer Sibley reports that membership seems to be picking up with the release of the Conference Registration.

ACTION TAKEN: On a motion by 2nd VP Bob Cutler, seconded by Member Catherine Harder-Bernier, to remind the membership to send in Annual Dues by October 15th, was unanimously approved.

1st Vice President Report – Nancy Talbot

1st VP Nancy Talbot reported that 1 scholarship was awarded for \$180 for this conference.

She also reported having 23 Vendors. She also included a notice from the Justice of the Peace Assoc., stating that there will be a representative in the Vendor Room.

2nd Vice President Report – Robert Cutler

2nd VP Robert Cutler reported that the Hotel is at full capacity due to the Big E and the new Casino.

Past President Report– Andrew Dowd

Past President Andrew Dowd had nothing to add at this time but stated everyone is doing a great job!

Conference Registrar/Certification Administrator – Barbara Labombard

Ms. Labombard inquired about the registration process for City Clerks, where they are not members and attendance requires membership. Mr. Cutler noted that Nicki Crispo is the new President of the City Clerks Assoc., and they have given us a donation toward Plymouth.

COMMITTEE REPORTS

Legislative Committee – Robert Cutler

2nd Vice President Cutler reported that an issue has been raised that paper Ballot Communities, don't have a space for write-Ins, and this should be addressed.

Mentoring Committee – Danielle Sicard

Member McElreath updated the group that the program is going well and the next session will be in Holliston on November 28th, covering Census and Campaign Finance.

Communications Committee –

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CVR User Group – Andy Dowd

The State has not yet Certified Poll Pads and shut down the system post Primary.

Education Committee ó Dottie Powers

Member Powers asked Mr. Cutler to discuss whether we wanted to continue the Friday class.

Old Business – none

New Business – none

Meeting was adjourned at 11:28 AM.

Respectfully Submitted:

Elizabeth T. Greendale, CMC/CMMC
MTCA Secretary