

Approved Sept. 26, 2018

MTCA Executive Board Meeting
Northborough Senior Center, Northborough, MA
Thursday, August 9, 2018, 10:00AM

The meeting was called to order at 10:05 AM

Attendees: Marie Ryan, Robert E. Cutler Jr., Catherine Harder-Bernier, Kelly McElreath
Diane Packer, Ann M. Quirk, Teri Bunce, Thomas Florence, and Andrew Dowd.

The meeting began with a moment of silence for Catherine Flanagan Stover.

Secretary's Report

In Elizabeth's absence Marie Ryan presented the minutes from the June 13, 2018 Executive Board Meeting which was held in Plymouth.

Action Taken: Moved by Bob Cutler seconded by Catherine Harder-Bernier to approve the minutes from the June 13, 2018 E- Board meeting. Motion passed unanimously.

Treasurer's Report: In Danielle Sicard's absence Marie Ryan presented the reports which had been submitted by Danielle. There was some discussion regarding the year end budget actual versus projected. Marie announced that the Massachusetts City Clerk's Association sent a check to cover the difference in the projected revenues versus the actual revenues. The Committee wants to keep an eye on the trends.

Action taken: Moved by Mr. Cutler, seconded by Ms. Packer to approve the financial reports as presented.

President's Report: Presented by Marie Ryan

Marie reported that there is one policy to approve in the MTCA Boards and Committee's manual which was attached in the agenda packet.

Action Taken: Moved by Anne Quirk, seconded by Nancy Talbot to approve the policy with changes as presented in the attachments. Motion passed unanimously.

Marie also discussed the email that most everyone received from Edison Research. She will be working with them to determine the best solution for the Association.

1st Vice President Report- Nancy Talbot

Nancy Talbot reported the vendor packet deadline is September 10th for the Springfield conference. There was some discussion regarding the DLS forms especially the DA 82 and other forms

2nd Vice President Report – Robert Cutler

Bob discussed the upcoming conference in Springfield and said that everything is all set with the hotel.

Past President Report – Andrew Dowd

Past President Andrew Dowd had nothing to report.

COMMITTEE REPORTS

Legislative Committee – Robert Cutler

Bob Cutler reported the Automatic Voter Registration bill passed and likely to be signed by the Governor today. There were six bills put forward this year—Early voting changes, changes to restricted records, allowing social halls to be used as polling places, eliminate late voter registration hours and to allow unenrolled voters to be on the Board of Registrars. Bob will send out an email blast to the membership regarding what was passed and what will most likely be brought forward again.

Bob requested a renewal and slight increase in the Legislative agent contract which is attached to this agenda.

Action Taken: Moved by Catherine Harder-Bernier, seconded by Nancy Talbot to approve the contract as submitted. The motion passed unanimously.

Mentoring Committee – Kelly McElreath

Kelly reported that the June mentoring session was full. The following sessions are being set up for the upcoming year: September will be Elections, November- Vitals, January –Elections, March- Town Meeting and Records Management and June will be a potpourri.

Education Committee – Robert Cutler

Dottie Powers was not able to be here but Bob Cutler reported that a draft of potential classes is attached. The Wednesday afternoon class will be on poll workers.

CVR User Group – Andrew Dowd

Andy reported that there were changes made to the EV module in VRIS and it will function more like the AV module.

Old Business – There was none

New Business

There was discussion regarding having a kind of memorial for Catherine Flanagan Stover at the Springfield Conference. The possibility of using a room after the Wednesday classes where Clerk's would be able to provide remembrances for Catherine. Marie and Bob said that they would look into that and let the membership know.

Moved by D. Packer, seconded by N. Talbot to adjourn. The meeting adjourned at 11:15.

