

# MTCA EXECUTIVE BOARD MEETING



April 5, 2018 Northborough

Minutes Approved on: June 13, 2018

MASSACHUSETTS TOWN CLERKS' ASSOCIATION EXECUTIVE BOARD		
	Attendance:	Present
PRESIDENT	MARIE RYAN	✓
1 <sup>ST</sup> VICE PRESIDENT	NANCY J. TALBOT	✓
2 <sup>ND</sup> VICE PRESIDENT/LEGISLATIVE CHAIR	ROBERT E. CUTLER, JR	✓
TREASURER	DANIELLE SICARD	
SECRETARY	ELIZABETH T. GREENDALE	✓
EXECUTIVE BOARD 2018	TEDI EATON	✓
EXECUTIVE BOARD 2018	THERESA BUNCE	✓
EXECUTIVE BOARD 2018	NANCY BLACKMER	✓
EXECUTIVE BOARD 2019	CATHERINE HARDER-BERNIER	✓
EXECUTIVE BOARD 2019	KELLY A MCELREATH	✓
EXECUTIVE BOARD 2019	DIANE PACKER	
EXECUTIVE BOARD 2020	DEBRA BOURBEAU	✓
EXECUTIVE BOARD 2020	ANN M. QUIRK	✓
EXECUTIVE BOARD 2020	TRUDY L. REID	✓
PAST PRESIDENT	ANDREW DOWD	✓
EDITOR	NANCY BURNHAM	
EDUCATION CHAIR	DOTTIE POWERS	
CONFERENCE ADMINISTRATOR/CERTIFICATION	BARBARA LABOMBARD	
ASSISTANT TREASURER	LYNN SIBLEY	✓

A quorum of voting members being present, President Ryan called the meeting to order at 10:03 AM.

## **President's Report – Marie Ryan**

President Ryan introduced Lisa Thomas and David Olson from the Mass. City Clerks Association. Ms. Thomas asked for the E-Board's support in their opposition to Early Voting, President Ryan declined, due to the MTCA's sponsorship of changes to the Early Voting Procedures within the Automatic Voter Registration Bill.

Mr. Olson said that most City Clerks only want to go to a one day Conference, but they don't have a problem paying an additional fee above the normal Registration Fee to attend our Conferences.

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**ACTION TAKEN:** On a motion by 2<sup>nd</sup> Vice President Bob Cutler, seconded by 1<sup>st</sup> Vice President Nancy Talbot, to allow the President of the Massachusetts City Clerks Association access to the MTCA website, was unanimously approved.

**ACTION TAKEN:** On a Motion from Member Tedi Eaton, seconded by Member Nancy Blackmer, to send a large donation to the charity for the passing of Michelle Tassinari's father, was unanimously approved.

## **Secretary's Report – Elizabeth Greendale**

Minutes from the Executive Board Meeting on February 7, 2018 were presented.

**ACTION TAKEN:** On a motion by 1<sup>st</sup> Vice President Nancy Talbot, seconded by 2<sup>nd</sup> Vice President Bob Cutler, to approve the minutes from February 7, 2018, were unanimously approved as written/presented.

## **Treasurer's Report – Danielle Sicard**

Treasurer Danielle Sicard was not present.

**ACTION TAKEN:** On a motion by 1<sup>st</sup> Vice President Nancy Talbot, seconded by 2<sup>nd</sup> Vice President Bob Cutler, to accept the Treasurer's Report, was unanimously approved.

## **Assistant Treasurer - Lynn Sibley**

Asst. Treasurer Sibley reports that our membership includes all but 17 Towns in Massachusetts (excluding Cities). She also noted that there is a small glitch in the membership section of the website, that is being worked on.

## **1<sup>st</sup> Vice President Report – Nancy Talbot**

1<sup>st</sup> VP Nancy Talbot reported that scholarships for NEMCI & A are available.

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## **2<sup>nd</sup> Vice President Report – Robert Cutler**

2<sup>nd</sup> VP Robert Cutler reported that the Hotel is already at 50% capacity for the June Conference.

## **Past President Report– Andrew Dowd**

Past President Andrew Dowd had nothing to add at this time but stated everyone is doing a great job!

## **COMMITTEE REPORTS**

### **Legislative Committee – Robert Cutler**

2<sup>nd</sup> Vice President Cutler reported that Common Cause is still pushing for same day registration. The committee is working on a Clerks Day on the Hill for next spring, and they are looking into the Legislator of the Year.

### **Mentoring Committee – Kelly McElreath**

Member McElreath noted that the next session will be June 27<sup>th</sup> in Westwood with the New Clerk's Potpourri. Secretary Elizabeth Greendale reported that the first set of Mentors had a successful session in Wenham on March 30<sup>th</sup>.

### **Communications Committee - Kelly McElreath**

Member McElreath reported that the glitch with the banner on the website has been fixed. All class tracking will now be handled by Amy Akell from Stoughton.

### **CVR User Group – Andy Dowd**

They are working on having 2 addresses for Snow Birds.

### **Old Business – none**

### **New Business - none**

Meeting was adjourned at 11:19 AM.

Respectfully Submitted:

Elizabeth T. Greendale, CMC/CMMC  
MTCA Secretary