

# MTCA EXECUTIVE BOARD MEETING



September 20, 2017 @ Sheraton Springfield - 10 AM

Minutes Approved on: Dec. 7, 2017

MASSACHUSETTS TOWN CLERKS' ASSOCIATION EXECUTIVE BOARD		
	Attendance:	Present
PRESIDENT	MARIE RYAN	✓
1 <sup>ST</sup> VICE PRESIDENT	NANCY J. TALBOT	✓
2 <sup>ND</sup> VICE PRESIDENT/LEGISLATIVE CHAIR	ROBERT E. CUTLER, JR	✓
TREASURER	DANIELLE SICARD	✓
SECRETARY	ELIZABETH T. GREENDALE	✓
EXECUTIVE BOARD 2018	TEDI EATON	✓
EXECUTIVE BOARD 2018	THERESA BUNCE	✓
EXECUTIVE BOARD 2018	NANCY BLACKMER	
EXECUTIVE BOARD 2019	CATHERINE HARDER-BERNIER	✓
EXECUTIVE BOARD 2019	KELLY A MCELREATH	✓
EXECUTIVE BOARD 2019	DIANE PACKER	
EXECUTIVE BOARD 2020	DEBRA BOURBEAU	✓
EXECUTIVE BOARD 2020	ANN M. QUIRK	
EXECUTIVE BOARD 2020	TRUDY L. REID	✓
PAST PRESIDENT	ANDREW DOWD	✓
EDITOR	NANCY BURNHAM	
EDUCATION CHAIR	DOTTIE POWERS	
CONFERENCE ADMINISTRATOR/CERTIFICATION	BARBARA LABOMBARD	✓
ASSISTANT TREASURER	LYNN SIBLEY	✓

A quorum of voting members being present, President Ryan called the meeting to order at 10:07 AM.

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President Marie Ryan opened the meeting with the Report from Secretary Elizabeth Greendale

## **Secretary's Report –**

Approval of Minutes from the Executive Board Meeting on August 10, 2017 were presented.

**ACTION TAKEN:** On a motion by Member Catherine Harder-Bernier, seconded by Treasurer Danielle Sicard, the minutes from August 10, 2017, were unanimously approved as written/presented.

## **Treasurer's Report – Danielle Sicard**

Treasurer Danielle Sicard presented the Treasurer's Report. She reported that the new MTCA Software is up and running.

**ACTION TAKEN:** On a motion by 2<sup>nd</sup> VP Robert Cutler, seconded by Member Catherine Harder-Bernier, to accept the Treasurer's Report, was unanimously approved.

## **Assistant Treasurer - Lynn Sibley**

Asst. Treasurer Sibley presented the Membership report as of Sept. 13, 2017 - attached

## **President's Report – Marie Ryan**

**Bylaw Update:** Members should submit proposed changes to President Ryan, and a vote will be taken in December.

**Public Recorder:** The dates of publication (March, June, Sept. and Dec.) will be posted on the website.

**Public Records Law:** Member Tedi Eaton, is looking into possibly setting fees, due to some companies making money from our data.

**Website:** Member Kelly McElreath is requesting Committee Chairs to submit a summary of their committee for the website to encourage Association Members to volunteer.

## **1<sup>st</sup> Vice President Report – Nancy Talbot**

1<sup>st</sup> VP Nancy Talbot reported that we have 18 Vendors attending and all have paid. There were 2 full scholarships awarded and 1 for registration and meals.

## **2<sup>nd</sup> Vice President Report – Robert Cutler**

2<sup>nd</sup> VP Robert Cutler reported that there are no problems with the hotel.

## **Past President Report– Andrew Dowd**

Past President Andrew Dowd had nothing to add at this time but stated everyone is doing a great job!

## **COMMITTEE REPORTS**

### **Conference Registration – Barbara LaBombard**

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Member Barbara LaBombard reposts that numbers are down, most likely due to this not being an election year.

## **Legislative Committee – Robert Cutler**

2<sup>nd</sup> VP Robert Cutler reports that he will follow up with Michelle Tassinari after the Task Force Meeting, she is making recommendations on Early Voting to the State. Also, there is no real movement on Automatic Voter Registration.

## **Elections Task Force – Danielle Sicard**

Treasurer Sicard said she met with the Reps. and they are on board with removing the Early Voting by Mail and the envelopes, we should expect these changes to go along with the Automatic Voter Registration Bill.

## **Mentoring Committee – Danielle Sicard**

Treasurer Sicard reported the next workshop class will be held October 26<sup>th</sup> in Holliston on the topic of Census/VRIS. Potential Mentors have been invited to attend, which is in line with the concept of having them host their own workshop.

## **CVR User Group – Andy Dowd**

Past President Andy Dowd said they are looking into adding the ability to comment on VRIS, and Poll Pads with a reporting and upload function.

## **Old Business – none**

## **New Business - none**

Meeting was adjourned at 11:09 AM.

Respectfully Submitted:

Elizabeth T. Greendale, CMC/CMMC  
Secretary