



**Executive Board Meeting
Senior Center, Northborough, MA
Thursday, April 5th, 2018 ~ 10:00 AM**

President's Report – Marie Ryan

Mass City Clerks Assoc. – Lisa Thomas and David Olson
New Committee Appointments
Wednesday Class-Unleash Inner Superhero/Social Media
Commission for Public Records

Secretary's Report – Elizabeth Greendale

Report/Vote on February 2018 E-Board Minutes

Treasurers Report – Danielle

- Budget Year to Date as of 3.26.18 (see attached)
-Note \$70 refund from Springfield added to Registration 3110 income
- Devens Conference Report (see attached)
-Note \$80 still owed for vendor banquet meals

Assistant Treasurer Report – Lynn

- Membership Report

1st Vice President – Nancy Talbot

Vendors
Scholarships

2nd Vice President – Bob Cutler

Past President – Andy Dowd

Conference Registrar/Certification Administrator – Barbara L. LaBombard

Committee Reports

Legislative Committee – Robert Cutler

Mentoring Committee

- Workshop Income/Attendance – Kelly
- Mentors - Liz

Communications

- Website Update – Kelly

Education Committee – Dottie Powers
CVR User Group- Andy Dowd
Social Secretary Report – Tara Shaw

Old Business –

New Business –

Adjournment

⊛ Yellow - Re-Appointments

Green - New Appointment

MTCA 2017-2018 APPOINTMENTS

All terms run July 1st through June 30th unless otherwise noted.

Updated 4/5/2018

	MEMBER	MUNICIPALITY	LAST APPT	TERM EXP.
ASSISTANT TREASURER	(1 year - to serve on Budget Committee)			
	Lynn Sibley	Whately	2018	2019
BUDGET COMMITTEE	(1 year- 5 members to include Treasurer & Asst. Treasurer)			
	Danielle Sicard, Treasurer	Easton	2018	2019
	Lynn Sibley, Assistant Treasurer	Whately	2018	2019
	Thomas Florence	E. Longmeadow	2018	2019
	Robert Cutler	Foxborough	2018	2019
	Amy Akell	Stoughton	2018	2019
BY-LAW/POLICIES & PROCEDURES REVIEW COMMITTEE	(1 year)			
	Nancy Blackmer	Orange	2018	2019
	Stephanie Carrara	Stoughton	2018	2019
	Narice Casper	Marshfield	2018	2019
	Trudy Reid	Lynfield	2018	2019
	Jeanne Survell	Pepperell	2018	2019
CMMC CERTIFICATION ADMINISTRATOR	(3 years – to serve on Certification/Examination Board)			
	Barbara LaBombard	Easthampton	2018	2021
CMMC CERTIFICATION/EXAMINATION BOARD	(3 years – 5 members including Certification Admin.)			
	Madaline I. Bonadies	Southbridge	2018	2021
	Barbara LaBombard	Easthampton	2017	2020
	Nancy Blackmer	Orange	2017	2020
	Lori Kelley	Oxford	2016	2019
	Marianne Staples	Mansfield	2016	2019
CLERK'S MANUAL COMMITTEE	(3 years – 3 members)			
	Deborah Dami	Mashpee	2017	2020
	Mary DeAlderette	Lancaster	2017	2020
	Laura Torti	Spencer	2017	2020
CONFERENCE COMMITTEE (2-years)	(Pres., 1 st VP, 2 nd VP, Registration Admin, Ed. Registration Admin, 3 at-large, including statistician)			
	Marie Ryan, President/Chair	Great Barrington	2017	2019
	Nancy Talbot, 1 st VP - vendors	Ware	2017	2019
	Robert Cutler, 2 nd VP – hotel	Foxborough	2017	2019
	Barbara LaBombard, Conf. /Ed. Regis. Admin	Easthampton	2018	2020
	Kaari Mai Tari	Westford	2013	NA
	Diane Bucco	Wenham	2017	2019
	Terri Bunce	Dennis	2017	2019
	Dottie Powers	Westwood	2017	2019
CONFERENCE REGISTRATION ADMINISTRATOR	(3 years – to serve on Conference Committee)			
	Barbara LaBombard	Easthampton	2016	2019
EDUCATION DATABASE COORDINATOR	(3 years)			
	Katherine Ingram	Longmeadow	2016	2019
EDUCATION COMMITTEE (3-years, to include 2nd VP)				
	Valerie Fox	Lincoln	2017	2020
	Amy Akell	Stoughton	2018	2021
	Dottie Powers	Westwood	2016	2019
	Laura Torti	Spencer	2018	2021
	Debra Gremo	Auburn	2018	2019
	Kaari Mai Tari	Westford	2017	2020
	Nancy Talbot, 2 nd VP	Ware	2017	2019

MTCA 2017-2018 APPOINTMENTS

LEGISLATIVE COMMITTEE

(7 full for 3-year terms; 2 Alternates incl. 1st VP for 1-year – exp. Dec. 31st)

Robert Cutler	Foxborough	2018	2021
Ilene Twiss	Middleton	2017	2020
Paul Munchbach	Dedham	2017	2019
Andy Dowd	Northborough	2017	2019
Christina Wright	Essex	2018	2021
Dottie Powers	Westwood	2018	2021
Catherine Harder-Bernier	Hanover	2017	2020
Lori West, <i>Alt</i>	Hull	2018	2019
Nancy Talbot, <i>1st VP/Alt</i>	Ware	2018	2019

NOMINATION COMMITTEE

(1 year – 5 full members, to include 1st VP as non-voting)

Theodora Eaton	Needham	2018	2019
Nancy Blackmer	Orange	2018	2019
Jayne Davolio	Millbury	2018	2019
Lynn Sibley	Whately	2018	2019
Kaari Mai Tari	Westford	2018	2019
Nancy Talbot, <i>1st VP</i>	Ware	2018	2019

PUBLIC RECORDER EDITOR

(3 years)

Nancy Burnham	Athol	2017	2020
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SCHOLARSHIP COMMITTEE

(2 years – 3, including 1st VP as Chair)

Nancy Talbot, <i>1st VP/Chair</i>	Ware	2017	2019
Marlene Chused	Sharon	2017	2019
Nancy Blackmer	Orange	2017	2019

SOCIAL SECRETARY

(1 year)

Tara Shaw	Plympton	2018	2019
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COMMUNICATIONS COMMITTEE

(3 years – 5 members, including The Public Recorder Editor)

Nancy Burnham, <i>Public Recorder Editor</i>	Athol	2017	2020
Diane Bucco	Wenham	2018	2021
Andrew Dowd	Northborough	2017	2020
Susan Kelley	Duxbury	2018	2021
Danielle Sicard	Easton	2018	2021

LOBBYIST REVIEW COMMITTEE –

(3 members, - including Treasurer)

Danielle Sicard, <i>Treasurer</i>	Easton	2018	2019
Robert Cutler	Foxborough	2018	2019
Laura Torti	Spencer	2018	2019

MEMBER RECOGNITION COMMITTEE

(3 years – 5 members – including President and Past President)

Nancy Blackmer	Orange	2018	2021
Theodora Eaton	Needham	2016	2019
Sandra Burgess	Amherst	2017	2020
Marie Ryan, <i>President</i>	Great Barrington	2017	2019
Andrew Dowd, <i>Past President</i>	Northborough	2017	2019

ELECTION LAWS TASK FORCE

(1 member)

Danielle Sicard	Easton	2016
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TASK FORCE ADVISORY COMMITTEE

(5 members)

Danielle Sicard	Easton	2016
Nancy Blackmer	Orange	2016
Rosemary Harvell	Sudbury	2014
Tedi Eaton	Needham	2014
Joyce Bradshaw	North Andover	2012
Christina Wright	Essex	2017

MENTORING COMMITTEE

(5 members)

Danielle Sicard	Walpole	2016
Dottie Powers	Westwood	2016
Kelly McElreath	Upton	2016
Diane Packer	Natick	2016

(207) 659-8717 info@barbaraannecookson.com



Barbara Anne Cookson is ***The Superhero Speaker.***

And not just because she wears the suit. Her superhero keynotes and workshops will turbo charge your audience to unleash their superhero power on the world.

Unleash Your Inner Superhero™

In her signature uplifting, energy filled, interactive keynote, Barbara Anne reminds audiences of the superhero powers they already possess. These 8 powers are the key to unleashing your own inner superhero.

This is not a sit and take notes kind of keynote! This is an experience your audience will remember for a long time to come. Your group will leave empowered and energized with a new outlook on the possibilities that are available to us all. There is introspection, contemplation, movement, emotion, you'll question your beliefs and come out the other side a true superhero ready to conquer the world!

This presentation is about recognizing what is holding you back from your ultimate success, and letting go of the barriers that keep you small. When your team follows these strategies, they will be unbeatable!

Join Barbara Anne as she draws you a map to your inner superhero. This is your Superhero GPS!

A Hand Up to Success™

In this powerful keynote, Barbara Anne illustrates a personal guide for being healthy and happy in all aspects of your life. This keynote reveals the 5 secrets for achieving success while maintaining a healthy and happy lifestyle.

Too many times, we strive for success in our work while forgetting that we have a life outside of work that needs to be nurtured along the way. Barbara Anne shares easy practices to find that perfect balance. You'll learn that reaching success doesn't have to be an exhausting, stressful mess. You can have the life you want, reach the goals you set for yourself, and most of all, have fun doing it.

*This keynote can easily be tailored to a workshop setting or breakout session format to follow the *Unleash Your Inner Superhero* or the *Superhero Happiness* keynote.

Superhero Happiness™

This presentation outlines the 5 techniques for raising your happiness quotient today! You'll also learn what's blocking you from finding happiness and how to shatter those blocks. Discover what makes YOU happy and be that! Barbara Anne shows you how with implementable strategies that are introspective, engaging and FUN!

*This presentation can easily be tailored to a workshop or breakout session format to follow the *Unleash Your Inner Superhero* or *A Hand Up To Success* keynote.



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MTCA EXECUTIVE BOARD MEETING



February 7, 2018 Devens Common

Minutes Approved on: DRAFT

MASSACHUSETTS TOWN CLERKS' ASSOCIATION EXECUTIVE BOARD		
	Attendance:	Present
PRESIDENT	MARIE RYAN	✓
1 ST VICE PRESIDENT	NANCY J. TALBOT	✓
2 ND VICE PRESIDENT/LEGISLATIVE CHAIR	ROBERT E. CUTLER, JR	✓
TREASURER	DANIELLE SICARD	✓
SECRETARY	ELIZABETH T. GREENDALE	✓
EXECUTIVE BOARD 2018	TEDI EATON	✓
EXECUTIVE BOARD 2018	THERESA BUNCE	✓
EXECUTIVE BOARD 2018	NANCY BLACKMER	✓
EXECUTIVE BOARD 2019	CATHERINE HARDER-BERNIER	✓
EXECUTIVE BOARD 2019	KELLY A MCELREATH	✓
EXECUTIVE BOARD 2019	DIANE PACKER	✓
EXECUTIVE BOARD 2020	DEBRA BOURBEAU	✓
EXECUTIVE BOARD 2020	ANN M. QUIRK	✓
EXECUTIVE BOARD 2020	TRUDY L. REID	
PAST PRESIDENT	ANDREW DOWD	✓
EDITOR	NANCY BURNHAM	
EDUCATION CHAIR	DOTTIE POWERS	
CONFERENCE ADMINISTRATOR/CERTIFICATION	BARBARA LABOMBARD	✓
ASSISTANT TREASURER	LYNN SIBLEY	✓

A quorum of voting members being present, President Ryan called the meeting to order at 10:08 AM.

MTCA EXECUTIVE BOARD MEETING



February 7, 2018 Devens Common

Minutes Approved on: DRAFT

Secretary's Report – Elizabeth Greendale

Minutes from the Executive Board Meeting on December 7, 2017 were presented.

ACTION TAKEN: On a motion by 2nd Vice President Bob Cutler, seconded by Member Catherine Harder-Bernier, the minutes from December 7, 2017, were unanimously approved as written/presented.

Treasurer's Report – Danielle Sicard

Treasurer Danielle Sicard presented the Treasurer's Report.

ACTION TAKEN: On a motion by 1st Vice President Nancy Talbot, seconded by Past President Andy Dowd, to accept the Treasurer's Report, was unanimously approved.

Treasurer Sicard would like to offer LL Data an advertisement space for 1 year, as a thank you for their support and service on our MTCA software program.

ACTION TAKEN: On a motion by Past President Andy Dowd, seconded by 2nd Vice President Bob Cutler to offer LL Data a 1 year advertisement on the MTCA Website, was unanimously approved.

Assistant Treasurer - Lynn Sibley

Asst. Treasurer Sibley will be adding Retired Clerk's to the website, with their availability as an Interim Clerk or to assist new Clerks.

President's Report – Marie Ryan

City Clerks: Receiving a donation for our joint conferences has been put on hold until they become more formally organized.

1st Vice President Report – Nancy Talbot

1st VP Nancy Talbot reported that two scholarships have been awarded. It was also discussed to send a letter to the Towns that frequently request scholarships, asking them to invest in their Town Clerk's education and conferences.

We have 18 Vendors signed up for this conference.

2nd Vice President Report – Robert Cutler

2nd VP Robert Cutler reported that the Hotel is all set.

Past President Report– Andrew Dowd

Past President Andrew Dowd had nothing to add at this time but stated everyone is doing a great job!

MTCA EXECUTIVE BOARD MEETING



February 7, 2018 Devens Common

Minutes Approved on: DRAFT

COMMITTEE REPORTS

Conference Registration/Certification Administrator – Barbara LaBombard

Barbara LaBombard reported that there are 234 attendees.

Certification Report:

New CMMC

Lillian M. Drane, Lakeville
Patricia Bessette, Avon
Felicia S. Hoffman, Dover
Lisa Stratford, Leverette
Kathleen Spoffard, Townsend
Lynne A. Doyle, Carver
Laura L. Schwall, Rehoboth

1st CMMC Recertification

Carol A. Harris, Teppleton
Collette M. Williams, Brewster

3rd CMMC Recertification

Jacqueline A. Brown, Freetown

5th CMMC Recertification

Lori A. Kelley, Oxford

9 Clerks are currently taking the CMMC Certification test.

Legislative Committee – Robert Cutler

2nd Vice President Cutler reported that they are working on several things:

- * The Restricted Vitals and The Poling Place Location Bills are in their 3rd reading, so he's hopeful they will pass.
- * The Automatic Voter Registration bill has our requested changes to Early Voting included in it. (removal of envelopes, process through tabulator & no EV by mail)

It was discussed that we, as an Association, should come up with an agreed upon statement to our Legislators, to be more uniform and not each send something different. The Legislative Committee will have a bigger presence on the MTCA website. Possibly bringing back the Clerk's Day on the Hill, was discussed.

ACTION TAKEN: On a motion by 2nd VP Cutler, seconded by Past President Andy Dowd, that the MTCA support removing envelopes, processing ballots through a tabulator and removing EV by Mail for Early Voting within the Automatic Voter Registration Bill.

MTCA EXECUTIVE BOARD MEETING



February 7, 2018 Devens Common

Minutes Approved on: DRAFT

CVR User Group – Andy Dowd

Working on the issues with Head of Household.

Social Secretary – Tara Shaw

-See attached

Old Business – none

New Business - none

Meeting was adjourned at 11:10 AM.

Respectfully Submitted:

Elizabeth T. Greendale, CMC/CMMC
MTCA Secretary

MASSACHUSETTS TOWN CLERK'S ASSOCIATION
Budget V Actual

As of **March 26, 2018**

INCOME	BUDGET	NEW INCOME	ACTUAL	REMAINING
3100 - Conference Revenue				
3110 - Registration	\$40,000.00	\$3,370.00	\$20,715.00	\$19,285.00
3120 - Meals	\$35,000.00	\$3,000.00	\$23,063.00	\$11,937.00
3130 - Mentoring Workshops	\$2,000.00	\$585.00	\$1,215.00	\$785.00
3140 - Vendor Income	\$20,000.00	\$6,625.00	\$12,880.00	\$7,120.00
Total Conference Revenue	<u>\$97,000.00</u>	<u>\$13,580.00</u>	<u>\$57,873.00</u>	<u>\$39,127.00</u>
3200 - Certification Revenue	\$1,500.00	\$75.00	\$1,615.00	(\$115.00)
3300 - Scholarship Donations	\$6,000.00		\$1,100.00	\$4,900.00
3400 - Public Recorder/Website Ads	\$2,500.00	\$3,200.00	\$3,200.00	(\$700.00)
3500 - Media Stipends/AP/Educ	\$0.00		\$240.00	(\$240.00)
3600 - Dues	23,000.00	\$385.00	\$28,120.00	(\$5,120.00)
3700 - Interest Income (Bank Account)	\$0.00		\$0.00	\$0.00
3800 - MISC (Mkting/Sundries)	\$0.00		\$0.00	\$0.00
Cash Transfer from Reserves	\$0.00		\$0.00	\$0.00
	<u>\$33,000.00</u>	<u>\$3,660.00</u>	<u>\$34,275.00</u>	<u>(\$1,275.00)</u>
TOTAL INCOME	\$130,000.00	\$17,240.00	\$92,148.00	\$37,852.00

MASSACHUSETTS TOWN CLERK'S ASSOCIATION
Budget V Actual

As of **March 26, 2018**

EXPENSE	BUDGET	NEW EXP	ACTUAL	REMAINING
5000 - President Expenses	\$2,000.00	\$600.00	\$600.00	\$1,400.00
5100 - Secretary Expense	\$0.00	\$0.00	\$0.00	\$0.00
5200 - Treasurer Expenses	\$150.00		\$252.73	(\$102.73)
5201- MTCA software	\$0.00			
Total Treasurer Expenses	<u>\$150.00</u>	<u>\$0.00</u>		
5300 - Lobbyist Expenses				
5301 - Lobbyist Salary	\$32,300.00	\$5,381.24	\$26,906.20	\$5,393.80
5302 - Lobbyist Expenses			\$0.00	\$0.00
5303 - Lobbyist Reg Fee	\$109.00		\$109.00	\$0.00
Total Lobbyist Expense	<u>\$32,409.00</u>	<u>\$5,381.24</u>	<u>\$27,015.20</u>	<u>\$5,393.80</u>
5400 - Scholarship Expenses				
5401 - NEMCI Exp (outside sources)	\$6,000.00		\$0.00	\$6,000.00
5402 - NEMCI Exp (MTCA)	\$3,000.00		\$0.00	\$3,000.00
5403 - MTCA Conference Scholarships	\$4,000.00	\$398.76	\$1,559.74	\$2,440.26
5404 - Awards/Scholarships	\$3,000.00		\$0.00	\$3,000.00
Total Scholarship Expenses	<u>\$16,000.00</u>	<u>\$398.76</u>	<u>\$1,559.74</u>	<u>\$14,440.26</u>
5500 - Legislative Committee Expenses	\$250.00	\$0.00	\$78.00	\$172.00
5600 - Certification Expenses				
5601 - Administrator Stipend	\$1,000.00		\$1,025.00	(\$25.00)
5602 - Certification Expenses	\$400.00		\$350.53	\$49.47
Total Certification Expenses	<u>\$1,400.00</u>	<u>\$0.00</u>	<u>\$1,375.53</u>	<u>\$24.47</u>
5700 - Conference Expenses				
5701 - Printing Brochures/Program	\$1,500.00	\$355.07	\$738.91	\$761.09
5702 - Conference Deposits	\$7,000.00	\$5,000.00	\$7,000.00	\$0.00
5703 - Postage / Brochure Mailing	\$0.00		\$0.00	\$0.00
5705 - Entertainment	\$750.00		\$0.00	\$750.00
5706 - Speakers / Education	\$3,600.00		\$1,289.39	\$2,310.61
5707 - Conference Hotel / Meals	\$52,000.00	\$18,071.32	\$42,849.39	\$9,150.61
5708 - NE Conference (2016)	\$1,000.00		\$0.00	\$1,000.00
5709 - Misc Conf Exp (mentor/survey)	\$2,250.00	\$403.67	\$1,145.47	\$1,104.53
5710 - Printing / Copying	\$0.00		\$0.00	\$0.00
Total Conference Expenses	<u>\$68,100.00</u>	<u>\$23,830.06</u>	<u>\$53,023.16</u>	<u>\$15,076.84</u>
5800 - Executive Board Meetings/Lunches	\$1,000.00	\$473.25	\$1,235.42	(\$235.42)
5900 - Communication/Public Recorder				
5901 - Pub Rec Stipend / Editor	\$1,100.00		\$0.00	\$1,100.00
5902 - Postage	\$100.00		\$0.00	\$100.00
5903 - Printing	\$0.00		\$0.00	\$0.00
5904 - Web Update & Hosting	\$3,991.00	\$1,995.00	\$3,676.53	\$314.47
Total Communication/Public Recorder	<u>\$5,191.00</u>	<u>\$1,995.00</u>	<u>\$3,676.53</u>	<u>\$1,514.47</u>

MASSACHUSETTS TOWN CLERK'S ASSOCIATION
Budget V Actual

As of **March 26, 2018**

EXPENSE Continued	BUDGET	NEW EXP	ACTUAL	REMAINING
6000 - Auditor				
6001 - Annual Financial Review	\$850.00		\$850.00	\$0.00
6002 - Annual Tax Returns	\$850.00		\$850.00	\$0.00
Total Auditor Expense	<u>\$1,700.00</u>	<u>\$0.00</u>	<u>\$1,700.00</u>	<u>\$0.00</u>
6100 - Marketing / Name Badges	\$0.00	\$0.00	\$0.00	\$0.00
6200 - Miscellaneous Expenses				
6201 - Gifts/Memorials/Flowers	\$1,000.00		\$537.00	\$463.00
6202 - NEMCI Graduation Gifts	\$300.00		\$0.00	\$300.00
6203 - Miscellaneous	\$500.00		\$0.00	\$500.00
Total Miscellaneous Expense	<u>\$1,800.00</u>	<u>\$0.00</u>	<u>\$537.00</u>	<u>\$1,263.00</u>
TOTAL EXPENSE	\$130,000.00	\$32,678.31	\$91,053.31	\$38,946.69
Income / Expense Variance	\$0.00			

Checking Account

Beginning Balance	1/31/2018	\$33,932.72
New Income		\$17,240.00
New Expenses		\$32,678.31
Current Balance	3/26/2018	\$18,494.41

Money Market account Balance

Beginning Balance	1/31/2018	\$32,166.77
New Income		\$5.20
New Expenses		\$0.00
Current Balance	3/26/2018	\$32,171.97

**MASSACHUSETTS TOWN CLERK'S ASSOCIATION
CONFERENCE REPORT**

Conference: Devons 2018	
INCOME	
	ACTUAL
3100 - Conference Revenue	
3110 - Registration	\$11,800.00
3120 - Meals	\$13,065.00
3140 - Vendor Income	\$6,625.00
Total Conference Revenue	\$31,490.00

EXPENSE

ACTUAL

5400 - Scholarship Expenses	
5403 - MTCA Conference Scholarships	\$398.76
5700 - Conference Expenses	
5701 - Printing Brochures/Program	\$355.07
5702 - Conference Deposits	\$5,000.00
5703 - Postage / Brochure Mailing	
5705 - Entertainment	
5706 - Speakers / Education	
5707 - Conference Hotel / Meals	\$18,081.32
5708 - NE Conference (2016)	
5709 - Misc Conf Exp (mentory/survey)	
5710 - Printing / Copying	
Total Conference Expenses	\$23,835.15

Income / Expense Variance

\$7,654.85

Total # of Registrants:

236

Conference: Devons 2017	
INCOME	
	ACTUAL
3100 - Conference Revenue	
3110 - Registration	\$11,750.00
3120 - Meals	\$11,890.00
3140 - Vendor Income	\$9,130.00
Total Conference Revenue	\$32,770.00

EXPENSE

ACTUAL

5400 - Scholarship Expenses	
5403 - MTCA Conference Scholarships	\$531.67
5700 - Conference Expenses	
5701 - Printing Brochures/Program	\$429.29
5702 - Conference Deposits	\$5,000.00
5703 - Postage / Brochure Mailing	
5705 - Entertainment	
5706 - Speakers / Education	
5707 - Conference Hotel / Meals	\$15,032.33
5708 - NE Conference (2016)	
5709 - Misc Conf Exp (mentory/survey)	
5710 - Printing / Copying	
Total Conference Expenses	\$20,993.29

Income / Expense Variance

\$11,776.71

Total # of Registrants:

267

**MASSACHUSETTS TOWN CLERK'S ASSOCIATION
CONFERENCE REPORT**

Elections (local) - Mentoring Class **Jan / Feb 2018** 2 locations

INCOME	<u>ACTUAL</u>
3100 - Conference Revenue	
3130 - Mentoring Workshops	\$585.00
Total Workshop Revenue	\$585.00

EXPENSE	<u>ACTUAL</u>
5700 - Conference Expenses	
5709 - Misc Conf Exp (mentor/survey)	\$403.67
Total Conference Expenses	\$403.67

Income / Expense Variance	\$181.33
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	<u>Jan / Feb 2018</u>	<u>Sep-16</u>
Total # of Registrants:	39	47
Great Barrington	11	Walpole 25
Franklin	28	Munson 22

2018
MTCA MEMBERSHIPS

As of : 3/29/2018

ACTIVE MEMBER

Town	Name	Population	Total Fee
Abington	Leanne M. Adams	15757	\$100.00
Acton	Eva K. Szkaradek	22031	\$100.00
Acushnet	Pamela Labonte	9937	\$75.00
Adams	Haley A Meczywor	8523	\$75.00
Agawam	Vincent Gioscia	28000	\$150.00
Amherst	Sandra J Burgess	37819	\$150.00
Andover	Lawrence J Murphy	33201	\$150.00
Arlington	Stephanie L Lucarelli	42000	\$150.00
Ashburnham	Michelle Johnson	6181	\$75.00
Ashby	Tiffany Call	3122	\$35.00
Ashfield	Bridget Rodrigue	1800	\$35.00
Ashland	Tara M Ward	16593	\$100.00
Athol	Nancy E Burnham	11584	\$100.00
Auburn	Debra A. Gremo	15182	\$100.00
Avon	Patricia Bessette	4300	\$35.00
Ayer	Susan E Copeland	6724	\$75.00
Barnstable	Ann Quirk	45193	\$150.00
Barre	Ellen M Glidden	4870	\$35.00
Becket	George Roberts	1800	\$35.00
Bedford	Doreen Tremblay	14058	\$100.00
Belchertown	Colleen K Toothill-Berte	15100	\$100.00
Bellingham	Ann L Odabashian	15800	\$100.00
Belmont	Ellen O'Brien Cushman	23509	\$100.00
Berkley	Deborah Pereira	6500	\$75.00
Berlin	Eloise E Salls	3000	\$35.00
Billerica	Shirley E Schult	40243	\$150.00
Blackstone	Claudette C Dolinski	8793	\$75.00
Blandford	Laurie Boucher	1187	\$35.00
Bolton	Pamela H Powell	5420	\$75.00
Bourne	Barry H. Johnson	21492	\$100.00
Boxborough	Elizabeth Markiewicz	5000	\$35.00
Boxford	Robin Phelan	8500	\$75.00
Boylston	Lisa J Johnson	4235	\$35.00
Braintree	James M Casey	35700	\$150.00
Brewster	Colette M Williams	9400	\$75.00
Bridgewater	Marilee Kenney Hunt	26500	\$150.00
Brimfield	Robert Sullivan	3700	\$35.00
Brookline	Patrick J Ward	58666	\$150.00
Buckland	Janice D. Purington	1850	\$35.00
Burlington	Amy E Warfield	25426	\$150.00

2018**MTCA MEMBERSHIPS**

As of : 3/29/2018

Canton	Tracy K Kenney	21272	\$100.00
Carlisle	Charlene M. Hinton	5380	\$75.00
Carver	Lynn Doyle	11500	\$100.00
Charlemont	Kathy A. Reynolds	1057	\$35.00
Charlton	Karen Lacroix	12824	\$100.00
Chatham	Julie Smith	6200	\$75.00
Chelmsford	Patricia Dzuris	33000	\$150.00
Cheshire	Christine B Emerson	3348	\$35.00
Chester	Susan Kucharski	1265	\$35.00
Chesterfield	Sandra Wickland	1250	\$35.00
Chilmark	Jennifer Christy	1185	\$35.00
Clarksburg	Carol Jammalo	1606	\$35.00
Clinton	Holly P. Sargent	13606	\$100.00
Cohasset	Carol St. Pierre	8018	\$75.00
Concord	Kaari Mai Tari	18957	\$100.00
Conway	Virginia A Knowlton	1986	\$35.00
Cummington	Donna Jordan	872	\$15.00
Danvers	Joseph L Collins	23791	\$100.00
Dartmouth	Lynn M Medeiros	31012	\$150.00
Dedham	Paul M Munchbach	23332	\$100.00
Deerfield	Barbara J. Hancock	4056	\$35.00
Dennis	Theresa T. Bunce	13373	\$100.00
Dighton	Sue Medeiros	7692	\$75.00
Douglas	Christine E Furno	8540	\$75.00
Dover	Felicia S Hoffman	6201	\$75.00
Dracut	Kathleen M Graham	29000	\$150.00
Dudley	Ora E Finn	11390	\$100.00
Dunstable	Carol A Skerrett	3165	\$35.00
Duxbury	Susan C Kelley	15937	\$100.00
East Bridgewater	Dina Livingston	14125	\$100.00
East Brookfield	Virginia T Allen	1996	\$35.00
East Longmeadow	Thomas P. Florence	16162	\$100.00
Eastham	Susanne Fischer	5005	\$75.00
Easton	Danielle M Sicard	23112	\$100.00
Edgartown	Wanda M Williams	4722	\$35.00
Egremont	Juliette Haas	1200	\$35.00
Erving	Richard Newton	1500	\$35.00
Everett	Sergio Cornelio	41550	\$150.00
Fairhaven	Eileen M Lowney	15700	\$100.00
Fall River	Alison M Bouchard	88962	\$150.00
Falmouth	Michael Palmer	27903	\$150.00
Florida	Lisa H Brown	690	\$15.00
Foxborough	Robert E. Cutler,Jr	17102	\$100.00

2018

MTCA MEMBERSHIPS

As of : 3/29/2018

Franklin	Teresa M. Burr	33000	\$150.00
Freetown	Jacqueline A. Brown	8970	\$75.00
Gardner	Alan L Agnelli	20228	\$100.00
Georgetown	Janice McGrane	8430	\$75.00
Gill	Lynda Hodsdon Mayo	1493	\$35.00
Granby	Katherine A Kelly-Regan	6226	\$75.00
Granville	Donna M Fillion	1600	\$35.00
Great Barrington	Marie Y Ryan	7000	\$75.00
Greenfield	Deborah J Tuttle	18500	\$100.00
Groton	Michael Bouchard	10800	\$100.00
Hadley	Jessica Spanknebel	5200	\$75.00
Halifax	Barbara J Gaynor	7563	\$75.00
Hamilton	Andrea J. Carlson	8313	\$75.00
Hampden	Eva A Wiseman	5139	\$75.00
Hancock	Linda C Burdick	734	\$15.00
Hanover	Catherine Harder-Bernier	14590	\$100.00
Hanson	Elizabeth Sloan	9942	\$75.00
Hardwick	Paula L Roberts	2988	\$35.00
Harvard	Marlene Kenney	5778	\$75.00
Harwich	Anita N Doucette	10500	\$100.00
Hatfield	Lydia Szych	3397	\$35.00
Haverhill	Linda Koutoulas	62000	\$150.00
Hawley	Pamela Shrimpton	323	\$15.00
Heath	Hilma A Sumner	706	\$15.00
Hingham	Eileen A McCracken	22891	\$100.00
Holbrook	Jeanmarie Tarara	10791	\$100.00
Holden	Dale T Hickey	18373	\$100.00
Holland	Sharon Ashleigh	2600	\$35.00
Holliston	Elizabeth T. Greendale	15057	\$100.00
Hopedale	Lisa Pedroli	5654	\$75.00
Hopkinton	Connor Degan	16745	\$100.00
Hubbardston	Joyce E. Green	4356	\$35.00
Hudson	Joan M Wordell	19063	\$100.00
Hull	Lori West	11100	\$100.00
Ipswich	Pamela Z Carakatsane	13462	\$100.00
Kingston	Paul M Gallagher	13545	\$100.00
Lakeville	Lillian M Drane	11200	\$100.00
Lancaster	Mary de Alderete	7125	\$75.00
Lanesborough	Ruth Knysh	2908	\$35.00
Lee	Brandi J Page	5020	\$75.00
Leicester	Deborah Davis	10750	\$100.00
Lenox	Kerry L. Sullivan	5233	\$75.00
Leverett	Lisa Stratford	1852	\$35.00

2018
MTCA MEMBERSHIPS

As of : 3/29/2018

Lexington	Nathalie L. Rice	32478	\$150.00
Lincoln	Susan F Brooks	6832	\$75.00
Longmeadow	Katherine T Ingram	15543	\$100.00
Ludlow	Kim Batista	18986	\$100.00
Lunenburg	Kathryn M. Herrick	10837	\$100.00
Lynnfield	Trudy L Reid	12769	\$100.00
Mansfield	Marianne E. Staples	23419	\$100.00
Marblehead	Robin A Michaud	19548	\$100.00
Marion	Ray E Pickles	5116	\$75.00
Marshfield	Narice A Casper	24785	\$100.00
Mashpee	Deborah Dami	14024	\$100.00
Mattapoisett	Catherine L Heuberger	6500	\$75.00
Maynard	Michelle Sokolowski	10708	\$100.00
Medfield	Carol A Mayer	12693	\$100.00
Medway	Maryjane White	13400	\$100.00
Mendon	Margaret Bonderenko	6114	\$75.00
Merrimac	Gwendoyne Lay Sabbagh	6500	\$75.00
Middleborough	Allison J Ferreira	22923	\$100.00
Middlefield	Suzanne Lemieux	447	\$15.00
Middleton	Ilene B. Twiss	9000	\$75.00
Milford	Amy E Hennessey Neves	27999	\$150.00
Millbury	Jayne Marie Davolio	13261	\$100.00
Millis	Lisa Jane Hardin	8600	\$75.00
Millville	Diane C. Lockwood	3027	\$35.00
Milton	Susan Galvin	27003	\$150.00
Monroe	Marcella Stafford Gore	115	\$15.00
Monson	Mary F Watson	8560	\$75.00
Montague	Deb Bourbeau	8500	\$75.00
Montgomery	Judith Murphy		\$15.00
Mount Washington	Gail E Garrett		\$15.00
Nahant	Margaret R Barile	3491	\$35.00
Nantucket	Catherine Flanagan Stover	13197	\$100.00
Natick	Diane Packer	33006	\$150.00
Needham	Theodora K Eaton	31000	\$150.00
New Marlborough	Katherine M. Chretien	1357	\$35.00
New Salem	Stacy Senflug	922	\$15.00
Newbury	Leslie A. Haley	6415	\$75.00
Norfolk	Carol Greene	9801	\$75.00
North Andover	Joyce A Bradshaw	32000	\$150.00
North Attleboro	Kevin Poirier	28965	\$150.00
North Brookfield	Sheila A Buzzell	4462	\$35.00
North Reading	Barbara Stats	15665	\$100.00
Northborough	Andrew T Dowd	14785	\$100.00

2018
MTCA MEMBERSHIPS

As of : 3/29/2018

Northbridge	Doreen A Cedrone	15707	\$100.00
Northfield	Daniel R Campbell	3023	\$35.00
Norton	Lucia Longhurst	19031	\$100.00
Norwell	Patricia M Anderson	11155	\$100.00
Norwood	Thomas J. McQuaid	28388	\$150.00
Oak Bluffs	Laura B Johnston	5418	\$75.00
Orange	Nancy M Blackmer	7800	\$75.00
Orleans	Cynthia S May	6212	\$75.00
Otis	Lyn O'Brien	1432	\$35.00
Oxford	Lori A Kelley	12293	\$100.00
Palmer	Susan M. Coache	10900	\$100.00
Paxton	Susan E. Stone	4513	\$35.00
Pelham	Kathleen Martell	1060	\$35.00
Pepperell	Jeanne Survell	11646	\$100.00
Peru	Kim Leach	820	\$15.00
Petersham	Diana L Cooley	1300	\$35.00
Phillipston	Karin L Foley	1772	\$35.00
Plainville	Ellen M. Robertson	8200	\$75.00
Plymouth	Laurence R Pizer	56794	\$150.00
Plympton	Tara J Shaw	2851	\$35.00
Princeton	Lynne Grettum	3540	\$35.00
Provincetown	Darlene Van Alstyne	3062	\$35.00
Randolph	Brian P Howard	32000	\$150.00
Raynham	Marsha L. Silvia	13383	\$100.00
Reading	Laura A Gemme	26429	\$150.00
Rehoboth	Laura L Schwall	12568	\$100.00
Richmond	Marie Y Ryan	1500	\$35.00
Rochester	Naida Parker	5380	\$75.00
Rockland	Donna Shortall	17890	\$100.00
Rockport	Patricia E Brown	7000	\$75.00
Rowe	Katherine D Sprague	390	\$15.00
Rowley	Susan G. Hazen	6200	\$75.00
Royalston	Melanie A Mangum	1251	\$35.00
Rutland	Anita K Carlson	8900	\$75.00
Salisbury	Melinda J Morrison	7475	\$75.00
Sandisfield	Dolores Harasyko	825	\$15.00
Sandwich	Taylor D White	20000	\$100.00
Saugus	Ellen J. Schena	24244	\$100.00
Savoy	Brenda G Smith	693	\$15.00
Scituate	Kathleen A. Curran	18490	\$100.00
Seekonk	Florice Craig	13400	\$100.00
Sharon	Marlene B Chused	18017	\$100.00
Sheffield	Felecie Joyce	3500	\$35.00

2018**MTCA MEMBERSHIPS**

As of : 3/29/2018

Shelburne	Joseph J. Judd	1862	\$35.00
Sherborn	Carole B Marple	4478	\$35.00
Shirley	William Oelfke	5800	\$75.00
Shrewsbury	Sandra E Wright	33878	\$150.00
Shutesbury	Susie Mosher	1820	\$35.00
Somerset	Dolores Berge	17056	\$100.00
South Hadley	Carlene C Hamlin	18228	\$100.00
Southampton	Janine Domina	5792	\$75.00
Southborough	James F. Hegarty	9653	\$75.00
Southbridge	Madaline I. Bonadies	14943	\$100.00
Southwick	Michelle Hill	9502	\$75.00
Spencer	Laura J. Torti	10189	\$100.00
Sterling	Dawn E Michanowicz	7702	\$75.00
Stockbridge	Teresa Iemolini	1867	\$35.00
Stoneham	Maria R Sagarino	21497	\$100.00
Stoughton	Amy Akell	25000	\$100.00
Stow	Linda E Hathaway	7034	\$75.00
Sturbridge	Lynne Girouard	10164	\$100.00
Sudbury	Rosemary B Harvell	18400	\$100.00
Sunderland	Wendy Houle	3641	\$35.00
Swampscott	Susan J Duplin	13924	\$100.00
Swansea	Susan E Taveira	15965	\$100.00
Templeton	Carol A. Harris	7500	\$75.00
Tewksbury	Denise Graffeo	30010	\$150.00
Tisbury	J.Hillary Conklin	4500	\$35.00
Tolland	Susan H Voudren	525	\$15.00
Topsfield	Mary E Willis	6737	\$75.00
Townsend	Kathleen M Spofford	8744	\$75.00
Truro	Cynthia A Slade	2174	\$35.00
Tyngsboro	Joanne Shifres	11503	\$100.00
Tyringham	April Curtin	497	\$15.00
Upton	Kelly A. McElreath	7613	\$75.00
Uxbridge	Kelly J Dumas	12900	\$100.00
Wakefield	Betsy Sheeran	24616	\$100.00
Wales	Leis Phinney	1886	\$35.00
Walpole	Elizabeth Gaffey	24307	\$100.00
Ware	Nancy J Talbot	9872	\$75.00
Warren	Nancy J. Lowell	4494	\$35.00
Warwick	Rosa Fratangelo	750	\$15.00
Washington	Allison Mikaniewicz	653	\$15.00
Wayland	Beth R. Klein	14000	\$100.00
Webster	Robert T. Craver	13500	\$100.00
Wellfleet	Joseph F Powers	3100	\$35.00

2018
MTCA MEMBERSHIPS

As of : 3/29/2018

Wendell	Gretchen Smith	875	\$15.00
Wenham	Dianne K Bucco	5000	\$35.00
West Boylston	Kim D Hopewell	7669	\$75.00
West Bridgewater	Anne G. Iannitelli	7104	\$75.00
West Brookfield	Sarah J Allen	3500	\$35.00
West Stockbridge	Ronni Barrett	1363	\$35.00
West Tisbury	Tara J Whiting	3151	\$35.00
Westborough	Wendy L Mickel	18900	\$100.00
Westford	Patricia Dubey	22000	\$100.00
Westhampton	Patricia W Cotton	1717	\$35.00
Westminster	Ellen M Sheehan	7400	\$75.00
Weston	Deborah M Davenport	11391	\$100.00
Westport	Marlene M Samson	15076	\$100.00
Westwood	Dorothy A Powers	15094	\$100.00
Weymouth	Kathleen A. Deree	52216	\$150.00
Whately	Lynn M Sibley	1547	\$35.00
Whitman	Dawn M. Varley	14309	\$100.00
Wilbraham	Beverly J Litchfield	14500	\$100.00
Williamsburg	Brenda Lessard	2602	\$35.00
Williamstown	Mary Courtney Kennedy	7900	\$75.00
Wilmington	Sharon A George	22500	\$100.00
Winchendon	Judy LaJoie	8000	\$75.00
Winchester	MaryEllen Ellen Lannon	22000	\$100.00
Wrentham	Cynthia L. Thompson	11657	\$100.00
Yarmouth	Philip Gaudet	23000	\$100.00
Total Count:	280	ACTIVE MEMBER TOTAL	\$22,135.00

AFFILIATE MEMBER

Town	Name	Population	Total Fee
Amesbury	Christine Dixon	16283	\$100.00
Beverly	Wes Slate	40000	\$100.00
Chicopee	Keith Rattell	55298	\$100.00
Chicopee Registrars of V	Janina Surdyka	55298	\$100.00
Easthampton	Barbara L LaBombard	16023	\$100.00
Fitchburg	Anna M Farrel	40318	\$100.00
Gloucester	Joanne M. Senos	28789	\$100.00
Medford	Edward P Finn	56000	\$100.00
Melrose	Mary-Rita O'Shea	25000	\$100.00
Methuen	Christine Touma-Conway	49000	\$100.00
Newton	David A. Olson	86000	\$100.00
North Adams	Marilyn Gomeau	12580	\$100.00
Revere	Ashley Melnik	53756	\$100.00

2018
MTCA MEMBERSHIPS

As of : 3/29/2018

Salem	Cheryl A Lapointe	41340	\$100.00
Somerville	John J Long	75432	\$100.00
Springfield	Anthony Wilson		\$100.00
Taunton	Rose Marie Blackwell	55874	\$100.00
West Springfield	Otto J. Frizzell	28391	\$100.00
Woburn	William C Campbell	38120	\$100.00

Total Count: 19

AFFILIATE MEMBER TOTAL

\$1,900.00

ASSOCIATE

Town	Name	Population	Total Fee
Abington	Barbara M Comoletti	15757	\$25.00
Andover	Carla Dawne Warren	33201	\$25.00
Andover	Robin Redman	33201	\$25.00
Andover	Susan Pimentel	33201	\$25.00
Ashby	Christina Ewald	3122	\$25.00
Ashland	Cindy Livingstone	16593	\$25.00
Ayer	Lauri Fritz	6724	\$25.00
Barnstable	Janet Murphy	45193	\$25.00
Bellingham	Lawrence Spasato	15800	\$25.00
Bellingham	Ana Milot	15800	\$25.00
Belmont	Meg Piccione	23509	\$25.00
Berkley	Kerrie Easterday	6500	\$25.00
Berlin	James H Wheeler	3000	\$25.00
Beverly	Lisa E Kent	40000	\$25.00
Blackstone	Donna M Bik	8793	\$25.00
Blandford	Mary N Kronholm	1187	\$25.00
Bolton	Jennifer Marquis	5420	\$25.00
Bourne	Wendy J Chapman	21492	\$25.00
Bourne	Mary Fernandes	21492	\$25.00
Bourne	Joel Smith	21492	\$25.00
Braintree	Debra Starr	35700	\$25.00
Brewster	Jayanne Sci	9400	\$25.00
Bridgewater	Jolie Sprague-Martin	26500	\$25.00
Bridgewater	Christine Nemes	26500	\$25.00
Burlington	Linda McNeill	25426	\$25.00
Charlton	Eric Tully	12824	\$25.00
Chatham	Paula Tobin	6200	\$25.00
Chelmsford	Marylou Carney	33000	\$25.00
Clinton	Rebecca Schoolcraft	13606	\$25.00
Concord	Arlene Fitzpatrick	18957	\$25.00
Concord	Patricia A. Clifford	18957	\$25.00
Dedham	Kristen Morse	23332	\$25.00

2018

MTCA MEMBERSHIPS

As of : 3/29/2018

Deerfield	Jennifer Wallace	4056	\$25.00
Dennis	Laura C. McCarthy	13373	\$25.00
Dennis	Sara McDonald	13373	\$25.00
Dighton	Pam Waller	7692	\$25.00
Douglas	Lisa A Postma	8540	\$25.00
Dracut	Jayne Boissonneault	29000	\$25.00
Dudley	Jacqueline M Phelps	11390	\$25.00
Duxbury	Linda Salvati	15937	\$25.00
East Longmeadow	Jeanne Guertin	16162	\$25.00
Eastham	Cindy Nicholson	5005	\$25.00
Easton	Peter Van Der Hey	23112	\$25.00
Easton	Teresa Wooding	23112	\$25.00
Edgartown	Karen R Medeiros	4722	\$25.00
Erving	Elizabeth Sicard	1500	\$25.00
Fairhaven	Carolyn A Hurley	15700	\$25.00
Fall River	Ines Leite	88962	\$25.00
Falmouth	Laurie Robbins	27903	\$25.00
Foxborough	Pamela J. Riccio	17102	\$25.00
Franklin	Nancy Danello	33000	\$25.00
Freetown	Cheryl Estrella	8970	\$25.00
Gloucester	Grace Poirier	28789	\$25.00
Great Barrington	Ellyn Dupont	7000	\$25.00
Greenfield	Gail V Zukowski	18500	\$25.00
Groton	Nancy Pierce	10800	\$25.00
Groton	Fran Stanley	10800	\$25.00
Halifax	Susan M Lawless	7563	\$25.00
Hampden	Elaine A Kingsbury	5139	\$25.00
Hanover	Meg Pallotta	14590	\$25.00
Hanson	Jean Kelly	9942	\$25.00
Hatfield	Eileen Dostal	3397	\$25.00
Haverhill	Laura Angus	62000	\$25.00
Holden	Elizabeth Monahan	18373	\$25.00
Hopedale	Beverly Knapik	5654	\$25.00
Lakeville	Jessie R Berry	11200	\$25.00
Lancaster	Dianne Reardon	7125	\$25.00
Lexington	Dianne Sperber	32478	\$25.00
Lincoln	Susan Francis	6832	\$25.00
Lincoln	Valerie Fox	6832	\$25.00
Longmeadow	Jackie Sullivan	15543	\$25.00
Lunenburg	Tina Lepage	10837	\$25.00
Marion	Elizabeth Magauran	5116	\$25.00
Marshfield	Yvonne Price	24785	\$25.00
Mattapoisett	Victoria Asiaf	6500	\$25.00

MTCA Executive Board
Social Secretary

February 2018 through March 2018 Cards Sent

Created: 03/27/18

Type:	Sent:	To:	Reason:
Condolence	February 14	Ellen Gaboury & Family Retired Auburn	Father/husband passed
Condolence	February 16	Lori Kelly Oxford Town Clerk	Father passed

Sincerely,

Tara J. Shaw
Plympton Town Clerk