

MTCA Education Meeting

Date: Friday, March 18, 2022

Time: 10:00 AM

Location: Join Zoom Meeting

Attending: Chair, Trudy Reid, MTCA 2nd VP Danielle Sicard, Committee Members – Kaari Tari. New members Laurie Becker, Lynn Kelly, Amy Warfield

Absent: Amy Akell, Jayne Davolio, Mary de Alderete

Invited but did not attend – Dianne Bucco (possible new member)

Minutes from 3/11/2022 were not approved due to a lack of quorum.

Trudy announced that Mary de Alderete has volunteered to be the IIMC Coordinator. Trudy stressed a minute taker is still needed. Once voted and approved, Trudy can post them to the website, but help is needed with this responsibility.

The majority of the meeting was spent discussion of possible classes for June.

Wednesday afternoon class – Bob / E-board – Elections class

Thursday –

Cyber Security will hold 2 classes – one in the morning and again in the afternoon. Trudy is coordinating this class

Vitals – discussion included time on amendments, maybe a pre-test – something to make it more interactive than in past classes. It was mentioned that they may not be available due to lack of staff. Laurie will coordinate

Raffles and Notary/JP/Officer to Qualify – This would be done in one three hour slot. Amy W. will coordinate

Government Structure / How Local Govt interacts with State – Lynn will follow up / coordinate to see if such class can be offered.

Ethics / OML – Lynn will follow up with / coordinate

Friday AM

Election Leadership – Getting your Election Ready. Kaari will reach out to Lauren to follow up / coordinate.

Lynn suggested a time for ES&S and LHS to host a demonstration for their machines. Many clerks are new with machines already in place, as well as Clerks looking to upgrade. This was suggested it could be done Wednesday before the class. Lynn will coordinate.

Trudy will reach out to Campaign Finance and Flammables to let them know we would prefer to hold off for them for a winter conference due to the timing of their requirements.

Danielle talked of a list the class coordinators should have so when they talk to the presenters, they go over the list since it may be the only time to speak to them. The list would:

A class write up, instructor bio, RSVP for Thursday lunch, class handouts availability, equipment that may be needed such as a projector, podium, panel table, microphone, etc.

Next Meeting – Friday, March 18th – 10:00 AM. This will be the date to have a solid understanding of what the classes will be, and possibly a commitment of the classes. The deadline to get this information to the MTCA President is March 28th.

Trudy L. Reid